

## Exhibitor/Stall Developer Manual

Dear Exhibitor/ Stall Developer

All the participants of the GGJS 2019 are requested to go through the below points for the pre-production, During Event and post productions.

### Stall Allotment Time

#### Possession Timing of Hall No. 1 For Raw Scheme

<b>Group : 1</b> Date : 30th, Sunday (29 <sup>th</sup> Mid Night) Time : 12:00 AM	<b>Group : 2</b> Date : 30th, Sunday (29 <sup>th</sup> Night) Time : 02:30 AM	<b>Group : 3</b> Date : 30th, Sunday (29 <sup>th</sup> Night) Time : 04:00 AM	<b>Group : 4</b> Date : 30th, Sunday Time : 05:30 AM	<b>Group : 5</b> Date : 30th, Sunday Time : 07:00 AM
A01	A04-A05	A07-A13-A14	A03	A18
A02	A08	A09	A06	A25-B16-D39-D40
A38/A	A24	A11	A15	A36-A37
C14-C15	C02-03	A16	A17	B02-B03
C16-C17	C09-C10	A19-A20	A22	C08
D04	D05-D06-D07- D08	A21	A23-D41-D42	P02-B01-D01
D25	D09-D10	C04-C05-06	C07	P05-A12
D29	D16-D17	D18-D19	P01	P07
D30-D31	D23-D24	D21-D22	P04-A10	P09
D36-D37			P06	P11
			P20	

**\*Stalls development work should be completed by 1st January, 2019 by 12: 00 Midnight.**

#### Possession Timing of Hall No. 1 For Raw Scheme

<b>Group : 6</b> Date : 30th, Sunday Time : 08:30 AM	<b>Group : 7</b> Date : 30th, Sunday Time : 10:00 AM	<b>Group : 8</b> Date : 30th, Sunday Time : 11:30 AM	<b>Group : 9</b> Date : 30th, Sunday Time : 01:00 PM
A26-A27	A29	A33-B08	B05
A28	A31	B06-B07	B10-B11
A30	A34-A35	B12-B13	P17
A32-B09	B04	P13	
P03	B14-B15	P15	
P08	P14	P18	
P10	P16		
P12			
P19			
P21			

**\*Stalls development work should be completed by 1st January, 2019 by 12: 00 Midnight.**

## Possession Timing of Hall No. 1 For Shell Scheme

<b>Group : 10</b> <b>Date : 2nd, Wednesday</b> <b>Time : 08:00 AM</b>																
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">A38/B</td></tr> <tr><td style="text-align: center;">A39</td></tr> <tr><td style="text-align: center;">C01</td></tr> <tr><td style="text-align: center;">C11- C12</td></tr> </table>	A38/B	A39	C01	C11- C12		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">C13</td></tr> <tr><td style="text-align: center;">C18</td></tr> <tr><td style="text-align: center;">C19</td></tr> <tr><td style="text-align: center;">C20</td></tr> </table>	C13	C18	C19	C20		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">D02-D03</td></tr> <tr><td style="text-align: center;">D11-D12</td></tr> <tr><td style="text-align: center;">D13-D14</td></tr> <tr><td style="text-align: center;">D15</td></tr> </table>	D02-D03	D11-D12	D13-D14	D15
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D20																
D26																
D27																
D28																
D32-D33																
D34-D35																
D38																

**\*Stalls development work should be completed by 2nd January, 2019 by 12: 00 Midnight.**

- 1) Above is the stall possession time schedule for the exhibitors/stall developer. All the exhibitors/stall developers are requested maintain the stall possession schedule.
- 2) To get the stall possession all the stall developer agencies are requested to carry the stall allotment letter, exhibitor name, contact details and stall no with them.
- 3) All the exhibitors/stall developer are requested to not to bring heavy vehicles into the exhibition hall area.
- 4) All the stall developer agencies are requested to keep the stall fabricates on the provided stall area. No materials or fabricates would be allowed to keep on the walk way / aisle.
- 5) **For Hall No.1**, All the raw stalls development work should be completed by **1st January, 2019 by 12:00 Midnight**. None of stall development work would be allowed in the exhibition hall after that.
- 6) **For Hall No.2**, All the stalls development work should be completed by **2nd January, 2019 by 12:00 Midnight**. None of stall development work would be allowed in the exhibition hall after that
- 7) **For Hall No.3**, All the stalls development work should be completed by **1st January, 2019 by 12:00 Midnight**. None of stall development work would be allowed in the exhibition hall after that.
- 8) **For Hall No.4**, All the stalls development work should be completed by **2nd January, 2019 by 12:00 Midnight**. None of stall development work would be allowed in the exhibition hall after that.
- 9) All the exhibitor/stall developers are bound to follow the above time schedule to get the possession of the stall. Those who are getting delayed would not be entertained on that particular time. They will be allowed at available time slot.
- 10) GGJS will give Power Supply - 9 sq.mtr. – 1kw, 18sq.mtr- 2kw, 27 & 36sq.mtr- 5kw. Extra usage till 2KW of power & load will be charge Rs 1200 +GST per KW & above 2KW will be charge Rs 1500 +GST per KW. If you required extra usage of power you have to let us know before 25<sup>th</sup> December 2018.
- 11) Any kind of wood cutting would not be allowed in the exhibition hall.
- 12) All the exhibitor/stall developer is requested to keep the CCTV camera or monitoring system in side there stall for security reason .We do not have any monitoring system in the respective exhibitors stall

- 13)** No stall development work would be allowed during the exhibition days / times.
- 14)** All the Exhibitor/stall developers are requested to start dismantling the stalls on **6<sup>th</sup> January 2019, after 12:00 Midnight**. Organizer will not be responsible for any left material or goods in the venue, if any one will keep after that they have to pay penalty .
- 15)** In case you are using your own designed stall, Instead of the octonorm stall provided by us, please consider following measurement as 9.5ft x 9.5ft (Per Stall)
- 16)** Organizer will not provide carpet to bare space stall holders.
- 17)** Submission of structure engineer certificate is compulsory for those who are going to build two story stall or more than 10ft stall height of the stall or branding.
- 18)** This is to inform that all exhibitors, their staff and agency that this time entry from helmet circle won't be possible due to ongoing work of metro rail project. You need to park vehicles in GMDC ground from 132' ring road and enter from gate no.3 (GMDC Building). The gate opposite to may flower hospital will be closed.
- 19)** Exhibitors need to bring their trolley as per their requirement.
- 20)** All the Exhibitor/stall developer has to pay Rs 4,000 deposit cheque per 09 Sq.Mtr.stall at the time of possession of the stall on the name of "Gold Ornaments Wholesale Jewellers Association". GOWJA will deposit cheque without prior notice if the exhibitor is failed to complete stall structure before time schedule given.
- 21)** All the Exhibitor/stall developer has to pay Rs. 1000/- per 9 Sq.Mtr. as processing fees (Non Refundable) to GOWJA.
- 22)** Stall allotment copy attach.
- 23)** Requested to co-operate with the GGJS team during the event for smooth operation.

For more information please call: 09033991444

**Thanks & Regards**  
**GGJS-2019**

# Dismantle Time

Dear Exhibitor/ Stall Developer

All the exhibitor/stall developers are bound to follow the below time schedule for the stall dismantling.

## Labour Entry Timing of Hall No. 1

For Hall No.1, All the Exhibitor/stall developers are requested to start dismantling the stalls on **06th January 2019, on 12:00 midnight.**

### Truck Entry Timing of Hall No. 1 for Shell Scheme

Group : 01										
Date : 7th, Monday										
Time : 07:00 AM										
A38/B			C13			D02-D03		D20		D32-D33
A39			C18			D11-D12		D26		D34-D35
C01			C19			D13-D14		D27		D38
C11- C12			C20			D15		D28		

### Truck Entry Timing of Hall No. 1 for Raw Scheme

Group : 2	Group : 3	Group : 4	Group : 5
Date : 7th, Monday	Date : 7th, Monday	Date : 7th, Monday	Date : 7th, Monday
Time : 08:00 AM	Time : 09:00 AM	Time : 10:00 AM	Time : 11:00 AM
A23-D41-D42	A25-B16-D39-D40	A07-A13-A14	A03
P02-B01-D01	P03	A09	A11
P04-A10	P05-A12	A17	A16
P06	P07	A19-A20	A18
P08	P09	A22	A21
P10	P11	A26-A27	A28
P12	P13	A30	A33-B08
P14	P15	A32-B09	B06-B07
P16	P17	B05	B10-B11
P18	P19	B12-B13	B14-B15
		D36-D37	P01
			P21

**Truck Entry Timing of Hall No. 1 for Raw Scheme**

<b>Group : 6</b> <b>Date : 7th, Monday</b> <b>Time : 12:00 Noon</b>	<b>Group : 7</b> <b>Date : 7th, Monday</b> <b>Time : 01:00 PM</b>	<b>Group : 8</b> <b>Date : 7th, Monday</b> <b>Time : 02:00 PM</b>	<b>Group : 9</b> <b>Date : 7th, Monday</b> <b>Time : 03:00 PM</b>
A01	A04-A05	A06	A24
A02	A08	A38/A	C04-C05-06
A15	A29	B04	C14-C15
A31	C09-C10	C02-03	D23-D24
A34-A35	D05-D06-D07-D08	C07	
A36-A37	D09-D10	C08	
B02-B03	D16-D17	C16-	
D04	D21-D22	C17	
D18-D19	D30-D31	D25	
	P20	D29	

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**Thanks & Regards**  
**GGJS-2019**